

HIPAA



Overview

The purpose of this training is to provide a basic understanding of the Health Insurance Portability and Accountability Act ("HIPAA"). This presentation describes the statutory and regulatory background and purpose of HIPAA and provides a general summary of the principles and key provisions of the Privacy and Security Rule. The material in this training program is designed for anyone who may have access to protected health information.



HIPAA BASICS FOR PROVIDERS: PRIVACY, SECURITY, AND BREACH NOTIFICATION RULES

What types of organizations must provide HIPAA training?



HIPAA requires that covered entities (CEs) and business associates (BAs) provide HIPAA training to members of their workforce who handle protected health information (PHI). This means administrative and clinical personnel need to be trained. Business associates — and any of their subcontractors — must have training. Basically anyone who comes into contact with PHI must be trained.

HIPAA PRIVACY + SECURITY TRAINING FAQ

Common and important HIPAA privacy topics to train about include:

- identifying PHI
- the minimum necessary rule
- the rules about when and how PHI may be disclosed
- the importance of confidentiality
- avoiding snooping (even when one has access to PHI)
- the need to keep an accounting of disclosures.

It is also important to point out that HIPAA isn't the only regulation that must be followed. In many cases, there are state laws that are stricter than HIPAA, and HIPAA does not pre-empt more protective state law. So employees must know that they need to pay attention to state law where relevant. Among the most important things that HIPAA training should cover are:

- contact the privacy or security officers with any questions or concerns;
- report anything suspicious or any possible violation immediately. The more people ask and the sooner they report troublesome things, the better.

This course covers understanding:

- What is HIPAA
- Protected Health Information (PHI)
- HIPAA Security Rule
- HIPAA Privacy Rule
- Covered Entities
- Business Associates
- HITECH Act
- HIPAA Violation Penalties
- Malware
- Encryption, and more.

HIPAA Compliance is very important because it protects patient's Protected Health Information. In addition, fines for not complying with HIPAA can be huge and can ruin the reputation of the doctor, dentist, hospital, or other medical facilities and practices.

Who this course is for:

- Healthcare Professionals
- Medical Office Managers
- Privacy & Security Officers
- Covered Entities under HIPAA
- Business Associates under HIPAA
- Anyone with Access to PHI (Protected Health Information)

Understanding HIPAA for the Medical Office



HIPAA stands for the Health Insurance Portability and Accountability Act of 1996. This federal law was created as a means to reform the healthcare system of the United States. It was revised 2009 with the ARRA/HITECH Act and again in 2013 with the Omnibus Rule. The law mandates that all employees who have any possible contact with protected healthcare information be trained in compliance in all areas of HIPAA.